



**Student
Education Contract**

Accessibility Coordination Center & Educational Support Services

"New to ACCESS" Student

Continuing Student

Returning after missed semesters

SS# _____ - _____ - _____ DOB ____/____/____ E-Mail: _____

Name: _____ Phone: _____

First Last

Address: _____ Cell/Page _____

Street City Zip

Emergency Contact: _____

Name Relationship Phone

<i>Please ✓ YES or NO for all questions</i>	YES	NO
Is any of the above information new to ACCESS?		
Would you require physical assistance in an evacuation?		
Do you require an accessible parking permit? <i>(see Cathy)</i>		
Will you require "texts-on-tape" ? <i>(see Cathy)</i>		
Will you require a sign language interpreter? <i>(see Cathy)</i>		
Will you require closed captioning? <i>(see Mark)</i>		
Will you require Braille or other alternate format? <i>(see Mark)</i>		
Will you require special furniture or equipment? <i>(see Cathy)</i>		
Do you have special computer or assistive technology needs? <i>(see Norma)</i>		
Are you a Vocational Education major? <i>(check the list)</i>		
Are you a Department of Rehabilitation client? <i>(See the DR Counselor for text book information)</i>		
Do you need a "Student Education Plan"? <i>(long term planning-- see Rick)</i>		
Would you like ACCESS to assist you with voter registration? <i>(see Bonnie)</i>		

I understand that the accommodations I require (as listed on the reverse side) are specific for each course and they are based on my educational limitations as determined by an ACCESS Specialist and indicated on my "Authorized Accommodation" form. These accommodations may not duplicate services available to all Moorpark College students. They must be related to my participation in the educational process at this college and they are intended to promote my independence and integration within the college community, consistent with the mission of community colleges.

Accommodations are designed to "even the playing field" so my disability does not prevent me from attaining full access to the curriculum at Moorpark College. They are not meant to give me undue advantage, nor do they guarantee my success in any class. In addition, the college may not provide accommodations that would necessitate the alteration of the fundamental academic requirements and/or program.

I understand that ACCESS may need to disclose limited educational and enrollment information with other Moorpark College faculty and staff who have a legitimate educational need to know.

It is my responsibility to inform ACCESS of the authorized accommodations I choose to use, and to present authorization from ACCESS to each of my instructors in a timely manner. If my accommodations are not provided, or if they prove insufficient to provide equal access to the educational program, I understand that it is my responsibility to notify ACCESS as soon as possible.

If I do not agree with the authorization or implementation of my accommodations I should discuss this with the ACCESS Specialists or Coordinator. If not resolved to my satisfaction, I should contact the Moorpark College ADA/504 Coordinator and refer to the Student Grievance Policy as outlined in the Moorpark College Catalog.

Student Signature Date

LONG-TERM EDUCATIONAL GOALS

- Transfer to 4-year
- AA/AS Degree
- Certificate
- Undecided
- Update Job Skills
- Basic Skills (reading, math)
- Update Certification/License
- Personal Development

Other: _____

MAJOR: _____

FILL OUT ONE COLUMN FOR EACH CLASS.

You may only use accommodations that have been authorized for you based on your educational limitations as outlined by your "AUTHORIZED ACCOMMODATIONS". Most accommodations require instructor notification prior to implementation. You must request a "CONFIDENTIAL MEMO" from ACCESS to take to your instructor. Your accommodations will be verified at that time.

Authorization	NAME OF CLASS							
	INSTRUCTOR							
				FOR OFFICE USE ONLY				
	Tape record class							
	Note-taking Assistance (See Dottie)							
	Extended test time: _____							
	Distraction reduced setting							
	Calculator							
	Spell checking device							
	Exam reader							
	Exam scribe							
	Word process exams							
	Preferential seating							
	Subject Tutor (see Carlene)							
	Texts on Tape							
	Alternate Format: _____							
	Other:							

In order to continue to receive ACCESS services, students must be enrolled at Moorpark College and demonstrate measurable progress towards long-term educational goals. (see front) For credit and non-credit classes, this is determined by the student meeting Moorpark College academic standards (pursuant to Title 5 C.C.R. Section 55756) as demonstrated by eligibility for continued enrollment. For noncredit special classes, progress is determined by demonstrated measurable progress toward educational goals.

This student is making measurable progress as defined above. This student is new to ACCESS and/or Moorpark College.

Based on this student's educational limitations, these additional learning strategies and suggestions have been discussed:

ACCESS Specialist Signature (required) _____

Date: _____